

-- -- TO MAKE SURE YOUR VOTES WILL BE COUNTED:

2 1. Before you vote: Glance at the left side of your voting device to be sure the green signal light  
3 is glowing. This means your ballot is far enough into the ballot slot so the oval holes fit over the  
4 two red pins. This automatically turns on the backlight that illuminates your punch-outs. Do not  
5 attempt to vote if the green light is not glowing, as it will spoil your ballot. If you cannot get the  
6 green light to glow, ask a precinct attendant to help you.

7 2. While you are voting: During each punch make sure the stylus is as close to straight up and  
8 down as you can make it. If you try to punch with the stylus tilted, it may jamb and not penetrate  
9 the punch card. If you have punched completely and correctly, each punch-out will show up as a  
10 small brightly lighted rectangle, 1/16" by 1/8", where a "chad" has been removed. If you don't  
11 see this bright spot of light, it means you have tilted the stylus too much and have produced  
12 either a non-vote or a dimpled chad, neither of which will be counted as a vote by the mechanical  
13 card reader. If your punch has produced some light but over an area smaller than the full chad  
14 rectangle, then you have produced a "hanging chad," which will often not be counted as a vote.  
15 In either case it is necessary to punch at least one more time where you punched before, until the  
16 spot of light reaches the full rectangular size of a correctly punched-out chad. (The closer to  
17 vertical the stylus is kept, the more effective these repeat punches will be.)

18 Overvotes. Before you remove your ballot from the slot, leaf through all its pages to  
19 ensure that you do not have more than one bright spot of light for any one office or proposition,  
20 as this will disqualify your entire ballot. (President and vice-president count as a single office.)  
21 The only exception to this rule is in the case of boards or committees for which the ballot clearly  
22 instructs you to vote for two, three, four, five, etc., as the case may be.

23 3. When you finish voting: Withdraw the ballot from its slot and inspect its back side to see if  
24 there is a "hanging chad" that has been folded over about its upper or lower edge. This kind of  
25 hanging chad cannot be removed by repeat stylus punches, so it must be plucked off by hand.  
26 Before it is removed, however, it is desirable to turn the card over and note the number of this  
27 defective punch. Check this number against the same number on the ballot leaves to see if it  
28 corresponds to one of your intended votes. If so, pluck off the chad and reinsert the card into the  
29 slot in your voting machine, to make sure you have no overvote. If not, fold the top part of the  
30 card over the punched portion and turn it in to the precinct worker for deposit in the ballot box.  
31 But if you do have an unintended vote or an overvote, obtain a new ballot and start again. --

1 The following is a list of the names of the persons who have

2 been in the U.S. since the date of the last report.

3 Applicant represents that the U.S. is expected to receive the subject  
4 information as much as possible during the next 30 days. The applicant (N) is not authorized  
5 to reveal any information of the information to any other person except in the case of a  
6 person.

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William S. Rouverol

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16 1 sheet of drawings.

17 1 sheet of descriptive notes.